



**BULLEYE GLASS CO.
JOB DESCRIPTION**

Department: Production

Position: Frit

Lines of Responsibility

Reports to: Assembled Goods Supervisor; Production Manager

Essential Job Functions

- Operate the Frit crushing machines.
- Have the ability to perform preventative maintenance and cleaning on the Frit machine.
- Monitor fusibility control.
- Document inventory and storage.
- Periodic testing of the jarring process.
- Perform contaminant testing.
- Organize the Frit warehouse area to maximize storage space.
- Jar, label and box all frit.
- Pull sheet glass for crushing if tips and tales are not available.
- Clean and strip cut sheet glass.

Other Job Functions

- Repetitive lifting of buckets weighing up to 50 lbs.
- Repetitive stair climbing with bucket in hand.
- Move cullet barrels using the forklift to the Frit warehouse.
- Data entry.
- Accurate recordkeeping.

Requisites (Experience, Training, Skills)

- High School diploma or equivalent or six months of glass cutting experience.
- Entry level-requires no prior training or experience, but should be mechanically inclined.
- Good color perception.
- Neat hand writing, detail oriented.
- Ability to maintain organized work area.
- Forklift experience a +.
- Ability to work independently and in a small team.

Training Period

Six months.

Physical requirements/Use of Senses

- Standing/walking: Frequently throughout the Frit Dept. and Warehouse.
- Lifting/carrying: Frequently. 1-50 lbs. jars/buckets of glass. Occasionally must lift 1-50 lbs. above shoulders.
- Push/Pull: Frequently to maneuver barrels with glass weighing up to 350 lbs.
- Handling/grasping: Frequently. Label guns, buckets, frit boxes, tools, writing.
- Speaking/hearing: Frequently. To speak with employees and supervisors.
- Finger dexterity: Frequently. To put glass in crush machine, writing.
- Near vision: Frequently. Maintain crushing machine.
- Far vision: Frequently. For maneuvering about the facility.
- Climbing (Stairs): Carry 45 lbs. buckets up 8 steps to put glass in glass crushing machine.

Mental requirements/Attributes

Interaction with others: Frequently. Communicate with co-workers, supervisors and employees.

Time/deadline/shift/overtime requirement: Crush/jar schedule; correlate w/shipping & maint.

Color Perception: Ability to recognize various colors of frit, tips & tails, sheet glass.

Attention to detail: Frequently. Accuracy is critical for almost all phases of job.

Critical judgment: Frequently. May need to identify problems or assess situations quickly and be able to determine needed action (problem solving)

Positive attitude: Continually. Essential while working in an environment w/ deadlines and working closely w/ co-workers.

Reading & writing: Must have legible hand writing.

Operation of Equipment/Tools

Glass Cutter: Cut out any defects in glass.

Glass crusher: Frequently. Ability to operate & problem solve.

Tape Gun: Use for labels/boxes.

Writing instruments: Pencil documentation.

Jarring Machine: Frequently.

Label gun: Frequently.

Kilns: Occasionally. To run fuse tests, retests & special tests.

Light Box: Occasionally. View sheets for inclusions.

Forklift: Frequently in frit area to put away and take down stock.

Glass Carts: Frequently. To move stacked glass throughout the work area.

Box cutter: Occasionally to open boxes.